

Styx Centre Rue de Longfrie St Pierre du Bois GY7 9RZ

## **HIRERS AGREEMENT**

These Terms and Conditions are to be read in conjunction with those contained in the general Conditions of Hire and Use of Styx Centre.

## Your obligations as a hirer are to ensure that you:

- Maintain liability insurance and undertake your own risks assessments as appropriate to your group. You are responsible for the wellbeing of everyone who attends your sessions.
- Maintain Child Protection and Vulnerable Adult Safeguarding procedures as may be appropriate to your group.
- > Only use rooms which you have officially booked through the office.
- > Do not sub-let any room or facility.
- Are responsible for the security of any keys you may be given. An up to date list of key holders must be provided to the office.
- > Do not make any further copies of key(s) unless by prior approval. All keys must be returned at the end of your contract as you may be rendered liable for the replacement cost of any missing keys.
- > Notify the office of any changes in contact details for your group
- Notify the office of any foreseen changes to your booking schedule as soon as possible and with reasonable advance notice. We reserve the right to charge in full for cancellations.
- > Pay invoices promptly in advance or on receipt.

I/we confirm that I/we agree to adhere to the specific contract terms outlined herein along with those contained in the general Conditions of Hire and Use of Styx Centre. By making the booking we are confirming our agreement and in particular, I/we confirm that the appropriate insurances and safeguarding procedures are in place as above.

Styx Centre is a member of The Association of Guernsey Charities and is constituted as company limited by guarantee with registered number 63622 Registered Office : Styx Centre, Rue de Longfrie, St Pierre du Bois, Guernsey, GY7 9RZ